

A VIEW FROM THE TRENCHES: A Manual for Wardens by Wardens

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First Edition Editor

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Second Edition Editor

Why are we looking to update the original edition?

- ◆ The First Edition was well received
- ◆ It has been incorporated in agency training throughout the United States
- ◆ It is required reading for a number of agencies
- ◆ It is due for an update
- ◆ The NAAWS & ACA partnership has benefited both groups

AS WE GROW AND OUR MEMBERSHIP & COLLECTIVE WISDOM CONTINUES TO INCREASE, SO DOES OUR RESPONSIBILITY TO PROVIDE LEADERSHIP TO THE FIELD OF CORRECTIONS.

BUILDING ON THE SUCCESS OF THE FIRST EDITION AND PROVIDING A MORE EXPANSIVE SECOND EDITION WILL CONTINUE OUR TRADITION OF LEADERSHIP.

GUIDELINES FOR SECOND EDITION MONOGRAPHS

- ◆ The author must be or have been a warden/superintendent/facility administrator of an adult or juvenile facility at the local, state or federal level.
- ◆ It is acceptable for a warden to co-author a monograph with an individual who is not a warden if that person has expertise in the subject matter that enhances or is critical to the writing.
- ◆ The length of the monograph should not exceed four typed pages.
- ◆ The focus of the monograph is to share with new wardens your succinct message concerning the particular subject about which you are writing.
- ◆ All monographs will be edited for format, clarity and grammar, not for content.
- ◆ All submissions need to be via email, if possible. If email is not an option, submissions should be mailed to Art Leonardo. All hard copy submission need to be typed, not hand written.

- ◆ If you are submitting a monograph for the second edition, but did not write one for the first edition, also submit a one paragraph biographical summary.
- ◆ All writers are limited to two monographs for inclusion in the second edition.
- ◆ Monographs addressing subjects already covered in the first edition will only be considered if they provide additional information or a different perspective.

IN ORDER FOR THE SECOND EDITION TO IMPROVE ON THE FIRST EDITION, WE MUST GO BEYOND THE SCOPE OF THE INITIAL MANUAL. THERE ARE MANY MORE SUBJECTS THAT STILL NEED TO BE ADDRESSED.

MANAGEMENT

- ◆ Innovation: Not an Ugly Word
- ◆ Technology: Staying Ahead of the Curve
- ◆ Ethics, Vision & Values
- ◆ Strategic Planning
- ◆ Understanding the Big Picture
- ◆ Complexity of the Correctional Environment
- ◆ Managing a Complex Environment
- ◆ Managing a Mission Change
- ◆ Warden as CEO
- ◆ Labor Management
- ◆ Quality Assurance & Quality Improvement
- ◆ Implementing Adverse Policy and/or Legislation
- ◆ Succession Planning
- ◆ Leadership

EXTERNAL ENVIRONMENT

- ◆ Political Realities
- ◆ Public Education
- ◆ Community Relations
- ◆ External Influences on Corrections
- ◆ Partnerships with Other Agencies, Interest Groups, Community Organizations & Public Officials

INTERNAL ENVIRONMENT

- ◆ Staff Morale & Motivation
- ◆ Staff Retention Strategies
- ◆ Staff/Inmate Relations
- ◆ Managing Contract Services
- ◆ Internal Investigations
- ◆ Security Threat Groups
- ◆ Developing & Maintaining a Positive Culture
- ◆ Matching Technology with Resources & Need
- ◆ Challenges of Special Mission Facilities
- ◆ Special Management Populations
- ◆ Importance of Physical Plant
- ◆ Preventive Maintenance
- ◆ Security is Everyone's Business & Priority
- ◆ Meaningful Inmate Program & Work Assignments

STAFF DEVELOPMENT & TRAINING

- ◆ Developing Staff Stability
- ◆ 21st Century Workforce Issues
- ◆ Professional Organizations as Resource
- ◆ Sexual Harassment
- ◆ Sexual Misconduct
- ◆ Legal Liabilities
- ◆ Staff Diversity
- ◆ Staff Equality
- ◆ Organizational Career Paths
- ◆ Combating Complacency
- ◆ Mentoring
- ◆ Staff Discipline
- ◆ Developing Line Supervisors

PLANNING FOR EMERGENCIES

- ◆ Emergency Preparedness
- ◆ Needs & Goals of Outside Agencies
- ◆ Mutual Aid Agreements/Plans
- ◆ Rapid Response Strategies
- ◆ Proactive, Not Reactive Models

PRACTICAL ADVICE

- ◆ Wellness
- ◆ Networking
- ◆ Stress Management
- ◆ Balancing Work & Family
- ◆ Survival Skills

IF I KNEW THEN WHAT I KNOW NOW...

- ◆ What do you wish an experienced warden had shared with you when you got the job?
- ◆ What do you wish your newest colleagues knew already or understood about being a warden?
- ◆ What would you like to teach at “Wardens’ School”?

IF YOU HAVE AN IDEA FOR A MONOGRAPH THAT HAS NOT BEEN MENTIONED, GO FOR IT!!!

FEEL FREE TO CALL ART OR PAM TO DISCUSS ANY IDEAS FOR MONOGRAPHS.

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